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Windsor and Eton Pride Community Interest Company Privacy Policy

W & E Pride Community Interest Company

Registered in England and Wales No. 15689821

International House, 195-197 Wood Street, London, E17 3NU

<https://www.windsorpride.co.uk/>



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1. Privacy policy introductory statement

Welcome to the Windsor & Eton Pride website! We're Windsor & Eton Pride (or just "we" or "us").

We're dedicated to protecting your privacy and personal data while you use our website, ensuring a secure and transparent experience. This Privacy Policy details how we collect, use, disclose, and protect your information in line with the General Data Protection Regulation (GDPR), the Data Protection Act 2018, and other relevant data protection laws.

Your privacy is incredibly important to us, and we aim to uphold the highest standards in handling your personal data. This policy will explain:

- About this site
- Cookies: What They Are and How We Use Them
- Third Party Links
- What information we collect about you + How we use it
- Safe Space 4 All
- Transfer or disclosure of your information
- Data Retention
- Consent
- Your data rights
- How we protect your data
- Changes to this privacy policy
- Contact us

By subscribing to our site or the Safe Space 4 All Charter you consent to the practices described in this policy. We encourage you to read this document thoroughly to understand how we protect your personal data. Our Data Protection Officer is responsible for ensuring compliance with relevant data protection legislation and with this policy.

For the purpose of applicable privacy legislation, the data controller is: Windsor and Eton Pride Community Interest Company.

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2. About this site

You can explore our site without sharing any personal data. We do collect log file information from all visitors, which includes details like time, date, IP address, HTTP status, and data sent and received. This info helps us understand how visitors use our site so we can make it better, but it's all recorded anonymously to protect your identity.

Since the Internet is a global space, using it means your data might travel internationally. By browsing our site and chatting with us online, you're confirming that you're okay with this.

Just a heads-up: your internet service provider must keep a record of your visits to this site for 12 months, as required by law.

3. Policy Articles

Cookies: What They Are and How We Use Them:

Cookies are small files placed on your device when you visit our website or use our apps. Here's how we use cookies:

- **Remembering You:** We identify returning users if you are registered or subscribers.
- **Saving Time:** No need to re-enter your login details each time.
- **Smoother Experience:** Cookies help you navigate our sites and apps more easily.
- **Improving our website:** We track how you use our sites to help us make it better.

You can delete cookies from your device anytime. Just remember, if you do, you'll need to re-enter your login details and reset your preferences. While you can still use our sites and apps without accepting cookies, some features might not be available, and you'll need to log in every time you visit. By using our website, you agree to our use of cookies as described.

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Third-Party Links:

Our website and apps have links to third-party affiliates, websites, plug-ins, and apps that provide support or information for you. Clicking these links or using these features could let third parties collect or share data about you. We don't control these third-party sites and aren't responsible for their privacy practices or policies. When you leave our site, we recommend reading the privacy notice of every website you visit. We aren't liable for the privacy policies of third-party sites, so please review them before sharing any personal information.

What information we collect about you + How we use it:

Windsor & Eton Pride is a Community Interest Company which is run entirely as a not for profit organisation with the express vision of creating platforms that empower all local LGBTQI+ and Ally communities. We must process your personal data so that we can provide our services. In doing so, the Company acts as a data controller.

As a website visitor, you may view our site to keep you in the loop with our news and events without registering any of your information.

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Safe Space 4 All:

If you're signing up for our Safe Space 4 All Charter, we will need to ask you for some personally identifiable information to complete the registration. This includes:

- Your name or the name of the person signing the charter
- Job title
- Organisation name
- Type of organisation (non-profit or commercial)
- Organisation address
- Work email
- Work phone number or mobile number

We collect this information through our website contact form or if you email us directly. We'll only use your personal information to send out details and documentation for you to sign the Safe Space 4 All Charter, and to communicate with you about that or any other initiatives, news and events that we think might interest you.

Payment for the charter is made via a third party app. We do not collect or hold your bank details or any other sensitive personal information like health or medical information, or details about your gender identity or sexuality.

Transfer or Disclosure of Your Information:

When you share personal information, it's with Windsor & Eton Pride Community Interest Company only, unless we say otherwise.

We handle your personal data in line with the General Data Protection Regulation (GDPR): collecting, processing, retaining, and destroying it responsibly.

Consent:

By sharing your personal or business information with us when you register, you consent to Windsor & Eton Pride Community Interest Company using it for the purposes mentioned above. We will only use the information you provide for these specific purposes.

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Data Retention:

Windsor & Eton Pride Community Interest Company will keep your personal data only as long as necessary for the purposes we collected it. You may ask us to remove your data at any point as part of your data rights.

Your Data Rights:

Under the General Data Protection Regulation (GDPR), you have the following rights regarding your personal data:

- **Right to be Informed:** Know what personal data we hold about you.
- **Right of Access:** View the personal data we have about you.
- **Right to Rectification:** Correct your personal data if it's inaccurate.
- **Right to Erasure:** Request the deletion of your personal data in certain situations.
- **Right to Restrict Processing:** Limit how we use your personal data.
- **Right to Data Portability:** Transfer your personal data in certain situations.
- **Right to Object:** Oppose the processing of your personal data based on public or legitimate interest.
- **Right Not to be Subject to Automated Decisions:** Avoid automated decision-making and profiling.
- **Right to Withdraw Consent:** Revoke your consent at any time.

To exercise any of these rights, please contact our Data Protection Officer (DPO) at [email].

Important Note:

In rare cases, Windsor & Eton Pride Community Interest Company may need to process your data for legal or official reasons, even if you've requested us to delete it. If this happens, we'll inform you and limit the processing to what's necessary for legal compliance, keeping it only as long as required by law.

If you think any of your data that we process is incorrect or incomplete, let us know, and we'll take reasonable steps to check and correct it.

How We Protect Your Data:

At Windsor & Eton Pride Community Interest Company, protecting your data is a top priority. We maintain high security and compliance standards, strictly adhering to the

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General Data Protection Regulation (GDPR) and the Data Protection Act 2018 to ensure your personal information is handled responsibly and securely.

Here's how we protect your data:

- **Secure Storage:** Your data is stored securely in a cloud environment, protected by advanced encryption, multi-factor authentication, and secure access controls to prevent unauthorised access.
- **Restricted Access:** Only our management team has access to your personal data, and we only keep it as long as necessary or legally required.
- **Expert Guidance:** We have a GDPR Practitioner, ISO 27001:2022 qualified, on our team to advise on all information security and data protection processes.
- **Regular Audits:** We conduct frequent audits to ensure our processes remain secure and compliant.
- **Incident Response Plan:** In the unlikely event of a data breach, we have a clear incident response plan to quickly address and mitigate any potential impact.

We are dedicated to maintaining your trust by ensuring all personal information is protected with the highest level of care and integrity.

Changes to This Privacy Policy:

We may update this Privacy Policy occasionally to reflect changes in our practices or legal requirements. We'll notify you of any significant changes and always display the latest version on our website. This policy was last updated on **27/06/2024**

Contact Us

If you have any complaints or questions about this privacy policy or any procedures outlined in it, please contact our Data Protection Officer (DPO), Jo Drury, at

DataPrivacy@windsorpride.co.uk

or by writing to:

Windsor & Eton Pride Community Interest Company at International House, 195-197 Wood Street, London, E17 3NU

Once we receive your correspondence, we will acknowledge your request and respond fully within 30 days, as required by data protection regulations.

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You also have the right to raise concerns with the Information Commissioner's Office by calling 0303 123 1113 or contacting another relevant supervisory authority if your personal data is processed outside the UK, or if you believe your data protection rights have not been respected.

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Version Control

Version	Date	Author/ reviewer
Initial draft V.1	26 th June 2024	Jo Drury
Reformatted V.2	27 th June 2024	Fiona Lamond

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